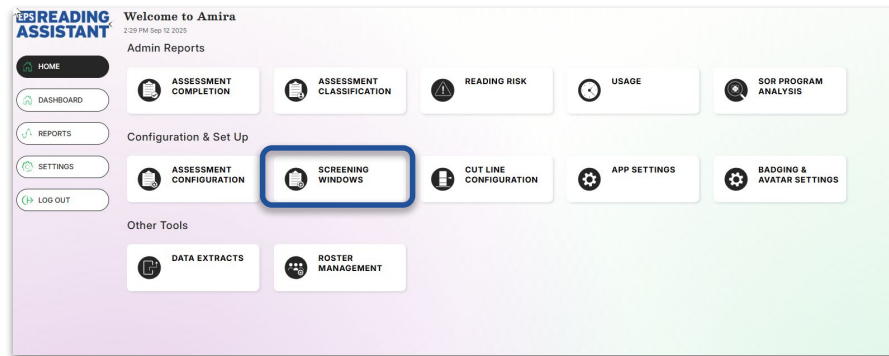# EPS READING ASSISTANT

Assigning a Benchmark From the Administrator Dashboard

From the home screen, select the **Screening Windows** tile

If prompted, choose either 3 times per year or monthly assessment. Three times per year is recommended.

Set the windows for BOY, MOY, and EOY Benchmarks and select the appropriate type from the **Assessment Type** drop down. Add additional test windows if needed.

Click **Save Changes**