

# EPS READING ASSISTANT



## Reading Assistant Launch Checklist

Task to complete (✓ as you go)		
<input type="checkbox"/>	<p>Take the Getting Started with Reading Assistant Course</p> <p>Register for our course library and select Getting Started with Reading Assistant, take the quiz and earn a certificate of completion</p>	<a href="#">Getting Started Webinar</a>
<input type="checkbox"/>	<p>Check your rosters and devices</p> <p>Make sure your students will have access to Reading Assistant from their devices and that their microphones are working.</p>	<a href="#">Troubleshooting guide</a>
<input type="checkbox"/>	<p>Consider sending a letter home to families. Click the link for an editable copy</p>	<a href="#">Editable Family Letter</a>
<input type="checkbox"/>	<p>Introduce Reading Assistant to your students</p> <p>Use the lesson plans to explain how Reading Assistant works and to set expectations. Click the link to make your own copy and add your class's directions to slide 12.</p>	<a href="#">Grades PreK -4</a> <a href="#">Grades 5-8</a>
<input type="checkbox"/>	<p>Make adjustments to any Spanish Language or Early Reader Skill Sequence settings for practice and assessments.</p>	<a href="#">Adjust Tutor Settings</a> <a href="#">Adjust Assessment Setting</a>
<input type="checkbox"/>	<p>Assign a Beginning of Year Benchmark (BOY) Assessment if your District has not already done so.</p>	<a href="#">Benchmark Assignments from Teacher</a>
<input type="checkbox"/>	<p>Encourage practice and check the Reading Assistant Support Page periodically for updates!</p>	<a href="#">100 Story Challenge</a> <a href="#">Reading Assistant Support Page</a>